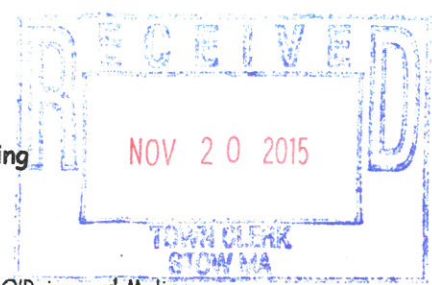


Minutes for Randall Library Trustees Meeting
7-22-2015
Randall Library



Present: Marianne Sharin (chair), Bob Katz, Rick Lent, Barbie Wolfenden, Kathy O'Brien and Melissa Fournier (Director).

Absent: Ed Grund and Tim Reed

Guest: Jim Salvie (Selectman and library liaison).

Marianne called the meeting to order at 7:32 p.m.

Secretary's Report: July 8th and June 24th minutes were accepted with amendments by a unanimous vote. Barbie noted that she has written to Mr. Flynn with additional information and has had no response to date.

Chairman's Report: Survey Review:


- Kathy reviewed the results of her focus group survey. Her group consisted of seniors at the CoA. Tim (did a focus group with the Friends of Randall) and will send his information to Barbie. Barbie will work on the cover page and finalize the Survey.
- There was a discussion regarding the use of private email accounts by Board members. Jim will check to see if members can be given town accounts for town business.
- There were questions regarding the possibility of handing out the surveys at a proposed fall town meeting. It was decided that Linda Hathaway and David Walrath should make that determination.
- Melissa explained the process that must be completed to get a grant from the MLBC.
- Following discussion, the members agreed that a consultant was necessary for helping with the process. Monies will be determined after talking with Bill Wrigley about the RfP. There is \$5,000.00 that was allocated at last year's town meeting. If more is needed, the board will discuss additional funding.
- Marianne will update the Selectmen at a future meeting. She will request the current library building group be disbanded and present a description of what the new group should look like, (number of members, who should be included, etc.)
- Marianne created action items:
 1. Barbie will review the first page of the survey.
 2. Barbie will talk with Bill Wrigley about the \$5,000.
 3. Melissa will get information about a RfP and hiring of a consultant.
 4. Melissa requested that board members provide all the information collected in prior attempts for building or renovating the library.

Kathy moved to adjourn and Marianne seconded the motion. It was unanimously approved.

Meeting adjourned at 8:55p.m.

Next meeting is August 12th at 7:30pm.

Respectfully submitted,


Kathy O'Brien